



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with ADP & Associates Professional Inspectors, Inc. for the annual mandatory permit inspection of the ropes course at Tigertail Lake Center in March 2025. Fiscal Impact: \$4,000.00.

Presenter(s): Donald Astrab, VP, Academic Operations, Analytics, & Comm

What is the purpose of this contract and why is it needed? This contract is necessary to obtain legally-required annual inspection for our ropes course certifications. This third-party vendor ensures a thorough evaluation, identifying potential hazards and recommending necessary improvements. Identifying risks and hazards early can prevent accidents and injuries. A thorough inspection helps in mitigating potential risks, ensuring a safer experience for participants.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? FD319, CC0382, 65000: Other Services.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? Met by maintaining legally-required certifications.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Yes, it indirectly feeds our Social Enterprise tactics by ensuring our ropes course is in compliance with state requirements, allowing us to continue providing a best-in-class experience to the student body through experiential education.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: \$4,000.00 from CC0382, FD319, BU201, PG000269

09/24/24

CC0382 · Tigertail Water Sport Facility

(\$4,000.00)

Jamonica Rolle

Jamonica Rolle, Vice Provost, Academic Affairs

9/16/2024







APPROVAL PATH: 12457 ADP & Associates Professional Inspections.(Spring 2025) Rope Course
Inspection Services

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

| Stage | Reviewer | Description | Due Date | Status |  |
|-------|------------------------------------|---|-------------------|---|---|
| 1 | Kevin Delsoin | Director Review | |  Completed |  |
| 2 | Donald Astrab | Vice Provost Review | |  Completed |  |
| 3 | Jeffrey Nasse | Provost and SVP of Academic Affair | |  Completed |  |
| 4 | Natalia Triana-Aristizabal | Contracts Coordinator | |  Completed |  |
| 5 | Zaida Riollano | Procurement Approval | |  Completed |  |
| 6 | Rabia Azhar | CFO Review | |  Completed |  |
| 6 | Christine Sims | Budget Departmental Review | |  Completed |  |
| 6 | Legal Services Review Group | Review and Approval for Form and | |  Completed |  |
| 7 | Board Clerk | Agenda Preparation | |  Completed |  |
| 8 | District Board of Trustees | Meeting | 11/12/24 11:00 AM |  Pending | |
| 9 | Electronic Signature(s) | Signatures obtained via DocuSig  | |  Pending | |
| 10 | Natalia Triana-Aristizabal | Contracts Coordinator | |  Pending | |

ADP & Associates Professional Inspections, Inc.
 10649 Gooseberry Ct.; Trinity, FL 34655
 (352) 631-7820 - Direct Line

PROPOSAL FOR ROPE COURSE INSPECTION SERVICES
FOR: Broward College

Hello Natalie:

Kindly review this Proposal. If the time and date are agreeable, sign it, and e-mail or fax it back to us. Feel free to call/e-mail with any questions.

ADP & Associates Professional Inspections, Inc. (ADP) agrees to provide and **ACCT inspection and Report with the State annual** & necessary NDT inspections, as is required by the State of Florida, for the amusement ride(s) described below for the following fee:

| | | | |
|----|------------------------------|---------------------------------------|-------------------|
| 1. | Towers with Platforms | 3 total | |
| 2. | Obstacles | 8 total | |
| 3. | Full ACCT Report with photos | We send to you. | |
| 4. | State Affidavit | We send this into the State/copy you. | |
| | | | |
| | | Total Fee for 2025 | \$4,000.00 |
| | | ACCT & State inspection | |

The inspection of the subject **Ropes Course** will take place **March 2025** in **Dania Beach, Florida**, with payment of inspection fees payable before or at the time of inspection and subject to the conditions herein. **Affidavit to the State will be submitted upon payment of Invoice.**

It would be our pleasure to service you!

Gregory (*Stretch*) Hurd, P.E.
 NAARSO II Inspector
 ACCT Level 1 Professional Inspector

Authorized signature for Broward College

 Printed name

 Date

 Title

